

First Unitarian Church of St. Louis

Position Description: Nursery and Child Care Provider

Primary Responsibility: To provide care for children during worship services and religious education programming on Sunday morning and program events for the whole church.

Reports to: Director of Religious Education

Standard Schedule:

- Sundays 9:30am-12:30 pm. Works 3+ hours providing childcare during worship service most Sundays. These hours are subject to change if worship service times change.
- Special Events/Activities Work 3+ hours* as needed to provide childcare for special church events. These dates will be communicated at least 4 weeks prior to the event.

Vacation: Two Sundays per fiscal year.

Major Responsibilities:

Keep the children in the church's care safe from physical and emotional injury at all times
Provide childcare to children 0-3 years of age, including diaper changing and toileting assistance.
Provide care and attention to children of various ages during church events.
Maintain a healthy environment through regular cleaning of shared toys and other surfaces.
Respond to parental requests as able.
Communicate with supervisor and co-workers about all significant happenings in the nursery.
Ensure new visitors receive and complete registration paperwork.
Other responsibilities as requested to support the RE program

Skills needed:

Must have a caring and compassionate attitude.
Experience working with children.
Excellent communication and people skills.
Possesses the ability to make sound judgments
Ability to be patient and understanding when working with an emotional or difficult child
Able to provide own transportation
Must pass background check.

Physical Requirements:

Ability to stand, bend, and walk quickly to keep up with busy toddlers
Must be able to lift up to 40 pounds at a time.
Expect to be exposed to illness-causing bacteria and viruses.

- 3 hours' pay guaranteed to hourly staff hired for specific events and activities in the church building per policy