



Church Council Cluster Coordinator Roles and Responsibilities

Summary: Cluster Coordinators come from, are accountable to, and work in service to the congregation of First Unitarian Church. Each Coordinator is aware of the goals and activities of the committees in the Cluster being coordinated and helps committees in the Cluster benefit from shared interests and concerns. The Coordinator also is aware of and shares appropriately activities of the other clusters.

Organizational Relationship:

- Elected by Congregation
- Member of the Church Council

Key Responsibilities:

- Is aware of activities of committees in the cluster coordinated
- Offers support and direction to committees as appropriate
- Monitors degree to which programs, services and outreach reflect and support the mission of the church
- Serves as liaison between committees coordinated and the Church Council
- Attends Church Council meetings regularly
- Communicates constructively with other Council members especially as it relates to interests shared across clusters
- Reports on activity of committees to Church Council

Key Relationships:

- Chairperson and members of Cluster for which he/she is responsible
- Congregation
- Church Staff