

Minutes First UU of STL Policy Board Meeting

Monday, June 8, 2020 at 6:30 PM – Via Zoom

Meeting was called to order by President Margaret Weck at 6:35 pm **Members:** Emily Colton, Sarah Francois, Pamela Geppert, Joel Hickmann, Rosemary Johnston-Lawton, Joel Minor, Gene Rubin, Margaret Weck, Kathy Wilke, Steve Wilke - **Absent:** **Staff:** Kim Mason, Lynn Hunt **Council:** Lisa Cary **Opening Words** Margaret Weck - "How Can Everything Be All Right?" by Alvin O'Neal Jackson from the book *Restoring Faith: America's Religious Leaders Answer Terror with Hope* edited by Forrest Church **Chalice Lighting** - Kim Mason **Reading of Board Covenant** - Rosemary Johnston-Lawton **Process Observer-** Kathy Wilke **Introduction of Guests** - No guests **Consent Agenda** – Gene Rubin moved. Emily Colton 2nd - Accepted

Approval of Minutes - (May) Report of the Minister, Kim Mason Report of the Administration, Lynn Hunt Report of the Director of Religious Education, Ben Rosensweig Report of the Board President, Margaret Weck Report of the Church Council Chair, Lisa Cary **Business A.**

Introductions of Policy Board meeting participants - Margaret Weck sent a pairing of Board members, Staff and Council Chair. The pairs contacted each other beforehand and made their introductions. In the interest of time, some introductions will be made at the July Board meeting.

B. Executive Session concerning the current limited access agreement with a church member. - Entered at 7:05 Exited at 7:33pm. The Board determined that the member was in violation of the agreement and will be banned from entering the premises.

C. Ideas for Board Retreat in the online environment - brainstorming

The general consensus was that having the retreat for two days with one two hour session each day would be best for an online retreat. If more time is required, up to two sessions per day with a break between sessions and no single session lasting more than 2 hours.

Discussion included determining what training is most important to include? Which training is most effective with everyone present (synchronous), and what can be handled on an individualized basis. Some possible areas are learning how Policy Governance works. Discerning the mission and the ends. How the Council sets up the means by which we accomplish our stated goals. What policy governance is and is not. - How do we get engagement around revising our Board/Council Covenant? and eventually the whole congregation involved in discussing the Mission of the Church and the Church covenant.?

Using the online File Cabinet. Set our goals for the year. Setting up apprenticeships for roles such as treasurer and president board members. Manuals for committees. Responsible reporting requirements, budgeting. How to run events. Continuing work on Right Relations

How to develop the right relations by using clear mission statements. PR/ Marketing and communications training. What do we need to have in place for continued growth.

D. COVID Task-Force Update – Building closed through August. Currently working on policies and procedures for disinfecting the building. - Options for a limited opening. Chapel would be easier to disinfect, access, bathrooms. Landscape and gardening would like to do some things. What would have to put into place in order to safely access the building.

E. Approval of the proposed changes to the Designated Collection Policy. References to “special collection” will be standardized to “designated collection” throughout. The policy was updated to reflect new technologies being used. Moved by Emily Colton. Sarah Francois seconded.- Approved.

F. Approval of Vacation time for Music Director, Earl Naylor – Based on tenure and the increase in time and duties performed as Music Director it was recommended that a two-week vacation will be authorized. Kathy Wilke motioned Steve Wilke 2nd. Approved

F. Ratification of Board Liaisons for Board Committees:

Committee on Ministry Board Liaison - Steve Wilke. Sarah Francois moved. Emily Colton 2nd Approved. Liaisons for the Nomination and Leadership Development Committee and the Personnel Committee will be taken up at the July meeting.

G. Ratification of Five Congregational Representatives to UUA General Assembly - Bobbie Fernandez, Emily Colton, Claire Weichelbaum, Kathy Wire, Cathy Rauch, Marguerite Bogle (Alternate) –Gene Rubin moved, Steve Wilke 2nd - Approved

H. What needs to be done before the next meeting & who is responsible for doing it? Reps for general assembly -Weck Mason and Weck will complete the action determined during the executive session Board Council retreat template - Weck Lisa Cary - Council will start looking at the church calendar

Other business

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Check-in with Process Observer - Via email - Everyone did well. Stayed on task and kept things moving **Meeting adjourned at 8:20PM Next scheduled meeting is Monday July 13, 2020 6:30PM via Zoom**

Minutes submitted by Pamela Geppert, Secretary