

Minutes First UU of STL Policy Board Meeting

Monday, March 9, 2020 at 6:30 PM – Room C-1

Meeting was called to order by President Sue Ashwell at 6:33pm

Members: Sue Ashwell, Andrea Berin, Sarah Francois, Pamela Geppert, Joel Minor, Gene Rubin, Karen Siegrist, Margaret Weck, Kathy Wilke, Steve Wilke - **Absent:**

Staff: Kim Mason, Lynn Hunt

Council: Charlie Kindleberger

Opening Words Sarah Francois read This Too Shall Pass - Persian

Chalice Lighting

Reading of Board Covenant

Process Observer- Joel Minor

Introduction of Guests - None

Consent Agenda – Accepted as submitted

Approval of Minutes - (February)

Report of the Minister, Kim Mason

Report of the Administration, Lynn Hunt

Report of the Board President, Sue Ashwell

Report of the Church Council Chair, Charlie Kindleberger

Business

A. Church Governance Policies discussion - Pre-meeting, the Board was directed to read over the Eliot Unitarian Chapel - Board Governance Policy. Focus was directed to pages 3-6 and 14-18. These sections show how to use the language of policy governance. Kim Mason presented a tutorial on Policy Governance. The discussion centered on understanding what policy governance entails and how our church can move toward implementing it effectively. Discussion included how policy governance empowers the minister, the staff and council groups to achieve the Ends (purposes) of the church, and understanding what the limitations of various groups are under policy governance. After a great deal of explanation and discussion the Board felt that we need to develop the statement of Purposes (Ends). This comes from the congregation but we do not need to start from scratch. We will start by distilling the information gathered over the last three years from the Search Committee, Transition Team, Mid-Winter meetings etc. Kathy Wilke will head up this task with assistance from Kim Mason and Sue Ashwell. This information can then be presented to the congregation to assist in the development of our purposes. Discussion also included becoming more familiar with the tools we are using, developing Vision and Mission statements, setting up Smart Goals, report formats for goals. There was also

discussion on how to use the policy governance model concepts and language to promote consistency in all areas of governance.

B. Review Nomination/Leadership Development Committee Description and proposed Policy on Terms of Office for Elected Positions - Karen Siegrist - Policies were accepted
Moved to accept the Nominations and Leadership Development Committee Andrea Berin seconded - Passed.

C. Circle Suppers – April 18-25 Volunteers to organize logistics - Tasks, Information Discussions Create a sign-up sheet for April 18th and April 25th. Write up for the eBlast. Assign people. Sarah Francois will help organize.

D. Ross and Fathman Award Nominations - Task Forces. Ask for nominations from the congregation. A volunteer to lead each task force. Joel Minor and Gene Rubin volunteered to chair. Write something for the eBlast. And a time for the committee to meet. The Fellowship dinner has the Sung Chair Award.

E. COVID-19 - Kim reported things to be implemented for this Sunday. Actively looking into what is needed to FB livestream. Eliot will sanitize the door handles. Ask folks not to shake hands. We will be purchasing a church Zoom account. Will put together a scheduling. Looking at what changes may be needed to coffee hour. Tracking recommendations from CDC, Missouri Health Department and What to do if there is a community infection. UUA pandemic preparedness.

Other Business

Check-in with Process Observer, and any other meeting feedback. All was well.

Meeting adjourned at 8:29PM

Next scheduled meeting is Monday April 13 2020 6:30PM

Minutes submitted by Pamela Geppert, Secretary