

Part-Time Audio/Visual Technician
First Unitarian Church of St. Louis

Start Date: August 15th, 2021

Compensation: \$20/hour

Work Hours: Part-time, year-round, 10 hours per week; including 3 hours on Sunday mornings 9 am - 12 pm, plus generally flexible hours during the week (4 Sundays per year for personal time off, coordinated with the minister), Christmas Eve and Easter required.

Supervised by: Minister

Job Summary: To support our commitment to offering high quality in-person and virtual services simultaneously, we're seeking an A/V Technician to help us utilize and integrate audio & visual technology. Throughout the pandemic we have worshipped live on Zoom, incorporating new visual imagery, such as static slides, pre-recorded music videos, in addition to live music performances. We wish to continue incorporating these visual and video elements into our service when we return to in-person worship. We are new to live streaming and projection in our sanctuary and we will have new A/V equipment to learn and grow with. We hope to hire a Technician who will help us learn how to use this new equipment and integrate it smoothly into our services. To view recordings of our Zoom virtual services, visit our [YouTube Channel](#).

The A/V Technician will serve as a technical coordinator for worship services, supporting & running tech needs (audio & video) for both the live service and virtual streaming option. A successful candidate will be able to troubleshoot audio systems, video systems, computers, and computer networks. They will have a strong aesthetic sense for audio and video composition and the technical ability to act upon that sense in a timely manner. They will be able to communicate effectively and cordially with staff, church members, and guests, based upon an abiding respect and appreciation for the inherent worth and dignity of every person.

Responsibilities and tasks:

- Physical presence at the church each Sunday (3 hours typically) to coordinate the set-up, operation, and maintenance of equipment used to enhance and stream live worship services including microphones, video cameras, projection, sound mixing equipment, and A/V playback/recording devices
- Coordinate and integrate additional technology as needed
- Maintain equipment and software as needed
- Troubleshoot technical issues that arise and alert church office if major repairs are needed
- Stay informed about current trends and technology changes in A/V systems, particularly in the wider UU world and with other churches
- Create/monitor audio mixes for all uses and needs (live and virtual)

- Recruit, train, and coordinate A/V volunteer pool to support additional needs and provide coverage as needed
- Record weekly service & sermons (audio & video) for reproduction online, podcasts, etc
- Create and coordinate slideshow presentation with the Order of Service (hymn lyrics, responses, etc.) for all services
- Purchase, test, and/or return (if necessary) new equipment (with supervisory & budgetary approval)
- Manage files/records of A/V recordings and activity
- Other duties as deemed necessary.

Qualifications:

- Commitment to the mission of the First Unitarian Church of St. Louis
- Experience and proven success in managing multimedia A/V needs for large events
- Familiarity with both analog and digital soundboards
- Willingness to learn, troubleshoot, and evolve with new software and/or hardware and ever-changing technology for multimedia systems
- Bachelor Degree/ Background in related field helpful (not required)
- Excellent computer skills: proficient in google platforms (drive, docs, sheets), Zoom, OBS and PowerPoint
- Collaborative, flexible work style, with ability to pivot and handle last minute changes without getting fixated on mistakes
- Ability to cultivate a non-anxious, warm presence in creating and holding the spiritual container of Sunday morning worship
- Strong interpersonal and communication skills and the ability to interact with volunteers, congregants, and staff, often under deadline pressure
- A demonstrated commitment to high professional ethical standards and a diverse workplace.

Employer:

The employer, First Unitarian Church of St. Louis, is located at 5007 Waterman Blvd, St. Louis, MO 63108. First Unitarian is an equal opportunity employer. We hire on the basis of ability, experience, and character necessary for the job without discrimination in regard to age, gender, affectional orientation, race, creed, national origin, marital status, gender identification or physical disability. We are a liberal religious community.

To be considered for the position, please email a cover letter, resume (with relevant work history and employment dates), contact information and three names of reference to:

Rev. Kim Mason, kmason@firstuustlouis.org

Target start date: August 15th. Open until filled.